

# AFS / FFS

## Application module

### How to obtain recognition for application of the study phase.

V2.0 2 pages

How can you obtain recognition of the application of the material learnt during the study phase? Going on outreach for three months may not be an option for you. Here is a plan for your Application module that would allow you to provide evidence of your ministry and file for the appropriate credits.

Each Application module is worth one credit and designed to take 50h, including the planning and evaluation. This could be accomplished over two weeks, or take up to 6 months to complete. You may want to accomplish this while you are learning in the AFS / FFS (very helpful) or to complete it afterwards. As most students are in ministry situations, this alternative is highly recommended.

Students must submit for approval a plan before embarking on the work. The objective is to allow students to design application modules that fit well with their current ministry experience. To meet the requirements for a field assignment, at least 8 application module credits are necessary.

#### 1. Define a project

- a. Use the material studied in the AFS / FFS as a basis for ministry.
- b. Create a clear ministry and learning objective related to the AFS / FFS.
- c. Describe briefly how the work will be supervised and evaluated.
- d. Create a calendar showing the phases. *These must not take more than 6 months, and all application modules should be completed within 2 years of taking the course module.*

#### 2. Supervision

- a. Supervision should preferably be local, and also involve AFS / FFS staff or a representative.
- b. Supervision will vary depending on the type of application undertaken.
- c. Explain in detail how supervision will work for this project. What criteria will the supervisor use to evaluate the results?.

#### 3. Provide a written report

- a. Explain clearly what was done, where and with whom. Why were certain choices made, and how do these choices correspond to the objectives?
- b. Expose clearly the results. This can also be in the form of a table or a graph.
- c. Draw conclusions from the experience. What worked, and what would you need to do differently? How does this relate to the theoretical ideas studied?

- d. Include a bibliography with any literature or sources that you used to construct and execute your application module

**4. Personal growth**

- a. How did this experience affect you personally, and what were the personal challenges and growing points?
- b. What spiritual understanding have you gained from this process?

**5. Summary**

- a. Create a one page summary of your objectives, conclusions and include any relevant results. This page could be published as a possible resource.

**6. Final evaluation**

The work will be evaluated using the goals and criteria that were approved, and confirming that there was thoughtful application of the principles taught and a constructive learning process for the student. Grading is A B C D, and E would be a fail. The grade will be confirmed within 6 months of the final submission.

**Process items:**

Submit your plan for the application module to the AFS / FFS staff. These are registered with the University of the Nations and potentially count as credits toward an undergraduate degree (AA or BA).

Include a cover sheet with your full name, country of residence / ministry, email, and telephone. Include any indications on how you should / should not be contacted and any security concerns you may have for yourself of the participants.

**Guidelines for the length of content and submission dates per practicum**

<b>Item</b>	<b>Words</b>	<b>Deadline</b>
Define the project	300-400	Submission for approval
Supervision	100-300	Submission for approval
Written report	500-1000	Draft copy: 1 month after completion Final copy: 6 months (max) after completion
Personal growth	200-400	6 months (max) after completion
Summary	1 page 1.5 line spacing 10.5pt text	6 months (max) after completion